



الجمهورية العربية السورية
EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
KUWAIT

REQUEST FOR QUOTATION

13 November 2023

Sir/Madame,

The Embassy of the Republic of the Philippines in the State of Kuwait ("The Embassy") intends to select a company for the provision of procuring Small and Big Bags for the Philippine Trade and Tourism Exhibition 2023 and would like to request quotations from any interested party. You may refer to the following specifications related to this matter:

Quantity	Unit	Item Description	Price
1000	pcs	Small Bag (Size: 20x16x8cm; Material: 250gsm glossy; Finishing: Lamination Glossy; with White Rope Handle)	
1000	pcs	Big Bag (Size: 20x16x8cm; Material: 250gsm glossy; Finishing: Lamination Glossy; with White Rope Handle)	

Please submit on or before **20 November 2023** a signed quotation for the provision. Should you require further clarifications, please contact the Embassy at telephone number +965 6500 2612 and e-mail bac.kuwaitpe@gmail.com or kuwait.pe@dfa.gov.ph.

Very truly yours,


JOSEL N. MOSTAJO
Chairperson, Bids and Awards Committee

RFQ-11-23-0047

TERMS OF REFERENCE

1. **OBJECTIVE AND RATIONALE** – This invitation to Bid is for engaging the services of a provider for provision of small and big bags for the Philippine Trade and Tourism Exhibition 2023 event.
2. **DURATION AND SCOPE** – The contract shall be one-time only.
3. **DELIVERY** – The provider must provide small and big bags with such specifications for the embassy. With free delivery upon request for said service
4. **BID PRICE** – The Bid Price shall include applicable taxes and insurance payable in Kuwaiti Dinar.
5. **PAYMENT PROCEDURE** – Payment for the services will be for the next Fifteen (15) days upon the provision of services, in Cheque.