



REQUEST FOR QUOTATION

24 December 2023

Sir/Madame,

The Embassy of the Republic of the Philippines in the State of Kuwait ("The Embassy") intends to select a company for the provision of security services from 01 January 2024 to 31 December 2024. In this regard kindly provide quotation for the following conditions:

Quantity	Unit	Item Description
4	unit	<ul style="list-style-type: none">• Provision of security services from 01 January 2024 to 31 December 2024;• Provision of four (04) Security Guards;• On duty for 12 hours a day, seven days a week; and• To provide day and night shift security services.

Please submit on or before **26 December 2023** a signed quotation for the provision. Should you require further clarifications, please contact the Embassy at telephone number +965 6500 2612 and e-mail bac.kuwaitpe@gmail.com or kuwait.pe@dfa.gov.ph.

Very truly yours,


AARON ERICK A. LOZADA

Vice Chairperson, Bids and Awards Committee

TERMS OF REFERENCE

1. **OBJECTIVE AND RATIONALE** – This invitation to Bid is for engaging the services for provision of security services for the embassy.
2. **DURATION AND SCOPE** – Period: One-year contract from 01 January 2024 to 31 December 2024.
3. **DELIVERY** – The provider must provide security services to the embassy.
4. **BID PRICE** – The Bid Price shall include applicable taxes and insurance payable in Kuwaiti Dinar.
5. **PAYMENT PROCEDURE** – Payment for the services will be for the next Fifteen (15) days upon the provision of services, in Cheque.