



## REQUEST FOR QUOTATION

22 August 2023

Sir/Madame,

The Embassy of the Republic of the Philippines in the State of Kuwait ("The Embassy") intends to select a company for the provision of one (01) Philippine flag (satin) and one (01) ASEAN flag (satin), and two (02) ceremonial flag stands and would like to request quotations from any interested party. You may refer to the following specifications related to this matter:

Quantity	Unit	Item Description	Price
3	pcs	Flag Stand (Ceremonial)	
1	pcs	Philippine Flag Satin (90x180)	
1	pcs	ASEAN Flag Satin (90x180)	

Please submit on or before **29 August 2023** a signed quotation for the provision. Should you require further clarifications, please contact the Embassy at telephone number +965 6500 2612 and e-mail [bac.kuwaitpe@gmail.com](mailto:bac.kuwaitpe@gmail.com) or [kuwait.pe@dfa.gov.ph](mailto:kuwait.pe@dfa.gov.ph).

Very truly yours,

**JOSEL N. MOSTAJO**  
Chairperson, Bids and Awards Committee

RFQ-08-23-0039



### TERMS OF REFERENCE

1. **OBJECTIVE AND RATIONALE** – This invitation to Bid is for engaging the services of a provider for provision of a Philippine flag (satin), an ASEAN flag (satin), and three (03) ceremonial flag stands.
2. **DURATION AND SCOPE** – The contract shall be one-time only.
3. **DELIVERY** – The provider must provide a Philippine flag (satin), an ASEAN flag (satin), and three (03) ceremonial flag stands for the embassy. With free delivery upon request for said service
4. **BID PRICE** – The Bid Price shall include applicable taxes and insurance payable in Kuwaiti Dinar.
5. **PAYMENT PROCEDURE** – Payment for the services will be for the next Fifteen (15) days upon the provision of services, in Cheque.