



REQUEST FOR QUOTATION

01 August 2024

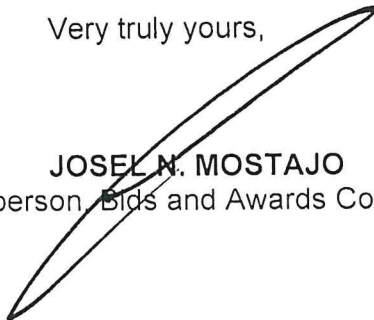
Sir/Madame,

The Embassy of the Republic of the Philippines in the State of Kuwait ("The Embassy") intends to select a company for the provision of a venue for Basic GAD Orientation with Mini Workshops for Embassy personnel and would like to request quotations from any interested party. You may refer to the following specifications related to this matter:

Quantity	Unit	Item Description	Price
1	Unit	venue for Basic GAD Orientation with Mini Workshops for Embassy personnel (40 max capacity)	

Please submit on or before **08 August 2024** a signed quotation for the provision. Should you require further clarifications, please contact the Embassy at telephone number +965 6500 2612 and e-mail bac.kuwaitpe@gmail.com or kuwait.pe@dfa.gov.ph.

Very truly yours,


JOSEL N. MOSTAJO
Chairperson, Bids and Awards Committee

RFQ-07-24-0013



TERMS OF REFERENCE

1. **OBJECTIVE AND RATIONALE** – This invitation to Bid is for the purpose of engaging the services of a provider for provision of a venue for the Basic GAD Orientation with Mini Workshops for Embassy personnel.
2. **DURATION AND SCOPE** – The contract shall be one-time only.
3. **DELIVERY** – The provider must provide a venue for the Basic GAD Orientation with Mini Workshops for Embassy personnel.
4. **BID PRICE** – The Bid Price shall include applicable taxes and insurance payable in Kuwaiti Dinar.
5. **PAYMENT PROCEDURE** – Payment for the services will be for the next Fifteen (15) days upon the provision of services, in Cheque.