



سفارة جمهورية الفلبين - الكويت  
EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
KUWAIT



12 December 2024

Sir/ Madam,

The Embassy of the Republic of the Philippines in Kuwait intends to select a company to provide janitorial services for the Embassy with the following technical requirements:

- Provision of Janitorial/Cleaning Services from 01 January 2025 to 31 December 2025;
- Provision of Two (02) Janitors/Cleaners and One (01) Tea Girl. One (01) male, one (01) female trained cleaners, and one (01) female tea girl;
- On duty for eight (08) hours a day, six (06) days a week; and
- Regular site visit to follow up.

In this regard, we invite all interested suppliers to submit a signed quotation/ proposal and indicate your acceptance of the terms of reference/ technical specifications for the procurement of above-mentioned items. Please submit your quotation on or before 17 December 2024.

The Embassy accepts open quotations for submission, and should you have further clarifications, please do not hesitate to coordinate with Mr. Omar Naseef A. Diron at +965 6500 2612 or email at kuwait.pe@dfa.gov.ph.

Thank you.

Very truly yours,

ALEX O. VALLESPIN  
Chairman, Bids and Awards Committee

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